

AUDIT COMMITTEE - PROGRAMME OF WORK 2023/24

ANNUAL WORKPLAN		OCT 23	DEC 23	MAR 24	JUNE 24	SEPT 24	OCT 24	NOV 24
Audit Committee Agenda Items								
A	Training for Members (as necessary)							
	Annual Internal Audit Plan			x	x			
	Annual report of Head of Internal Audit				x			
	Internal audit and counter fraud progress report	x		x	x	x		
B	<i>Annual Audit Plan (NYC & NYPF)</i>	x						
	<i>Annual Reports / Letters of the External Auditors (ISA 260)</i>		x			x		
	<i>External Audit Progress Update</i>		x			x		
	External Audit Plans for former Districts and Boroughs		x					
C	Statement of Final Accounts including AGS (including letter of representation)		x	x		x		
	Report of member working group on NYCC + NYPF 22/23		x			x		
	Chairman's Annual Report	x				x		
	Audit Committee - terms of reference / effectiveness		x					
	Changes in Accounting Policies			x				
	<i>Corporate Governance – review of Local Code + AGS</i>			x				
	<i>– annual report inc re AGS</i>				x			
	<i>Risk Management (inc Corporate risk register) – annual report</i>		x					
	<i>Directorate risk register – Children and Young People's Services</i>				x			
	<i>Directorate risk register – Health and Adults Services</i>		x					
	<i>Directorate risk register – Environment</i>	x					x	
	<i>Directorate risk register – Community Development</i>		x					
	<i>Directorate risk register – Central Services</i>			x				
	<i>Partnership Governance – annual report</i>	x					x	
	<i>Information Governance – annual report</i>					x		
	<i>Review of Finance/Contract/Property Procedure Rules</i>							
	<i>Business Continuity – annual report</i>		x					
	<i>Counter Fraud Policy Framework / Fraud Strategy / Risk Assessment / Work plan</i>			x				
	<i>Counter Fraud – annual report</i>					x		
	<i>Procurement and Contract Management – update report</i>			x		x		
	<i>CIPFA FM Code</i>					x		
	<i>Treasury Management – Executive February</i>			x				
	<i>Commercial Governance Review</i>			x				
Consultation on proposals for a new long term contract for internal audit services		x						
Motions from Council		x						
<i>VFM – annual assurance review</i>					x			
D	<i>Work Programme</i>	x	x	x	x	x		
	<i>Progress on issues raised by the Committee (inc Treasury Management)</i>	x	x	x	x	x		
E	Agenda planning / briefing meeting							
	Audit Committee Agenda/Reports deadline							
Audit Committee Meeting Dates		23/10	11/12	18/03	24/06	23/09		

- A = Internal Audit
- B = External Audit
- C = Statement of Final Accounts / Governance
- D = Other
- E = Dates

- ⊗ Meetings to be sorted
 - 1 Governance of External Companies (inc NY Highways) & Commercial Investments
 - 2 LGR Update – MTFs & Governance Issues
 - 3 Pensions Governance
 - 4 Counter fraud